

**MOUNT POCONO BOROUGH COUNCIL
REGULAR MEETING MINUTES
MONDAY, NOVEMBER 2, 2015
7:00 P.M.**

President J. Finnerty opened the Regular Meeting at 7:00 P.M., at Knob Crest Senior Housing, with the following members present: Vice President K. Davis, Councilmembers, F. O'Boyle; D. Casole; J. Scalamandre, C. Williams, and J. Woehrle. Mayor F. Courtright and Borough Secretary/ Treasurer L. Noonan were also present.

Solicitor J. Fareri was absent.

The Pledge of Allegiance was said by all.

PRELIMINARY ANNOUNCEMENTS

President J. Finnerty announced that Borough Council held an Executive Session this evening at 6:00 P.M. regarding Police personnel and possible litigation. It was noted that Solicitor J. Fareri was in attendance at the Executive Session however he was not feeling well and is not in attendance at tonight's regular meeting.

APPROVAL OF MINUTES

Councilmember J. Scalamandre moved to approve the Regular Meeting minutes of the Monday, October 5, 2015, as submitted. Vice President K. Davis seconded. Motion carried unanimously.

OFFICERS' REPORTS

PRESIDENT

President J. Finnerty encouraged everyone to get out and vote tomorrow. He noted that the Judge, Commissioners and Councilmembers are on the ballot.

President J. Finnerty also noted that beginning this week he hopes to start clearing the view of the Knob now that it is cooler the leaves are off the trees and the snakes are no longer a problem.

President J. Finnerty thanked Borough Council, the office staff, the Mayor and the Vice President for filling in the past few weeks, he's had some personal problems that he had to take care of but he is now back and available.

MAYOR

Mayor F. Courtright stated that he spoke to second graders at the Swiftwater Elementary Center regarding people in our community. He discussed the funding shortfall from the SR 611/ Pine Hill Road Signalization Project and the PMEDC meeting that was recently held.

TREASURER'S REPORT

The following cash report was given as follows:

GENERAL FUND CHECKING ACCOUNT	\$ 141,030.94
PENN SECURITY GENERAL FUND ACCOUNT	20,692.71
CAPITAL RESERVE ACCOUNT	48,723.86
BANNER BEAUTIFICATION ACCOUNT	2,417.36
STATE LIQUID FUELS	40,409.18

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PARK & RECREATION FUND	\$ 4,827.98
PLANNING COMMISSION REIMB. FUND	52,687.63
ROAD FUND – GENERAL FUND	932.17
STORMWATER FUND	132,447.61
GENERAL FUND RESERVE PLGIT ACCOUNT	41,631.17
SANITATION FUND	28,392.26
ROUTE 940 CORRIDOR FUND	53,675.00
FIVE POINT INTERSECTION FUND	<u>443,849.90</u>

GRAND TOTAL **\$ 1,011,717.77**

Councilmember J. Scalamandre moved to pay and approve the bills as outlined in the Treasurer's Report dated Monday, November 2, 2015, as presented. Councilmember C. Williams seconded. Councilmember F. O'Boyle discussed the fees for the storage trailers at WalMart and Councilmember J. Scalamandre discussed the money in the Five Points Intersection Fund. Motion carried unanimously.

BILLS TO BE PAID FROM THE GENERAL FUND CHECKING ACCOUNT:

ACE Hardware	(shop/ building supplies)	\$ 244.58
Alarm Installers Corp	(yearly monitoring service 3 locations)	720.00
American Casualty Service	(workers comp)	2,450.22
Blue Cross of NEPA	(health insurance)	6,511.15
Blue Ridge Communications	(phones/ internet)	343.03
Blue Tarp Financial	(tamper/ compacter)	89.98
Boston Mutual	(life/ disability insurance)	240.01
Brown & Brown of Lehigh Valley	(Secretary/ Treasurer Bond)	250.00
C & S Brothers	(nameplate)	23.00
Community Planning & Mgmt	(rental ordinance)	584.00
H. Clark Connor	(PC Solicitor)	525.00
First National Bank	(maint tools)	775.39
Joann Misuraca-Ficco	(supplies)	16.33
G & K Services	(uniforms/ rugs)	313.54
Gilmore & Associates, Inc.	(Engineering)	2,420.06
Gotta Go Potties	(port-a-potties)	395.00
Lowe's	(electric supplies, misc. items)	264.87
Miller's Automotive	(1997- F-350 inspection)	1,020.82
Nagle Elevator Inspection	(routine elevator inspection)	70.00
Payrolls Unlimited	(October payroll)	101.00
PA American Water	(bldgs. & fire hydrants)	788.39
PPL	(electric)	547.39
PSAB	(2016 annual dues)	488.00
Paradise Township	(Grange Road paving)	17,190.50
Pocono Mtn. Reg. Police	(mortgage)	2,811.27
Pocono Mtn. Reg. Police	(monthly payment)	57,216.72
Pocono Mtn. Public Library	(2015 RE taxes rec'd Oct – 1 mil)	141.44
Pocono Mtn. Vol. Fire Co.	(2015 RE taxes rec'd Oct – 1 mil)	141.22
Pocono Mtn. Reg. EMS	(2015 RE taxes rec'd Oct ½ mil)	70.61
<i>Pocono Record</i>	(advertising)	478.40
Protcher Construction	(payment #4)	72,739.00

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Quill	(fliers, paper)	\$ 70.43
RKR Hess	(6 Mason Street)	112.50
Response Computers	(repairs to laptop, maint & ZO)	385.00
Schaedler Yesco	(repairs to outside outlet)	15.44
Schoonover & Vanderhoof	(inspection)	902.50
Selective Insurance	(insurances)	2,195.00
Sunoco (COSTARS)	(gas/ diesel)	605.17
Tulpehocken Spring Water	(bottled water)	60.00
United Concordia	(dental insurance)	365.18
US Bank	(copier lease)	317.06
Verizon Wireless	(phones)	117.54
Verizon	(phones)	<u>32.44</u>

GRAND TOTAL **\$ 175,149.18**

BILLS ALREADY PAID FROM THE GENERAL FUND CHECKING ACCOUNT:

Mt Pocono Payroll	(w/e 10/01/15)	\$ 5190.24
Mt Pocono Payroll	(w/e 10/08/15)	5,221.11
Mt Pocono Payroll	(w/e 10/15/15)	5,313.25
Mt Pocono Payroll	(w/e 10/22/15)	5,313.19
Mt Pocono Payroll	(w/e 10/29/15)	<u>5,254.81</u>

GRAND TOTAL **\$ 26,292.60**

BILLS TO BE PAID FROM THE STATE LIQUID FUELS ACCOUNT:

Fly Plastic	(drainage pipes)	\$ 3,720.28
Lehigh Hanson	(2A subbase stone)	3,148.29
Locust Ridge Quarry	(hot patch)	1,022.50
PPL	(traffic signals & street lights)	<u>1,974.57</u>

GRAND TOTAL **\$ 9,865.64**

Zoning Officer's Report

Borough Secretary/ Treasurer L. Noonan presented the Zoning Officer's Report for the month of October.

Regional Police MMO

Borough Secretary/ Treasurer L. Noonan presented the Regional Police MMO for 2016 in the total amount of \$56,470.74.

Councilmember J. Scalamandre acknowledged receipt of the 2016 Police Pension MMO in the amount of \$56,470.74. Councilmember J. Woehrle seconded. Motion carried unanimously.

SOLICITOR

No report

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PERSONS TO BE HEARD

Donna Shannon “Green Light a Vet”

Donna Shannon, representing the African American Network, and Dee Frick of Autism Speaks were present and discussed the “Green Light a Vet” program, which is asking residents to leave their porch light on with a green bulb and honoring our Veterans. They asked Borough Council to support this program and change the bulbs in our streetlamps and also asked if we would be willing to distribute green bulbs if she dropped some off that were donated.

Borough Council agreed that it would look into changing our lampposts bulbs to green and the distribution of the green bulbs.

UNFINISHED BUSINESS

Dirt, Gravel road Maintenance Program

It was agreed that we are still waiting for the traffic counts and this item will be tabled until we receive those counts.

Long Term Transportation Plan

Vice President K. Davis noted that the traffic light for SR 611 & Pine Hill Road and all of the other projects we submitted were approved and have been added to the Long Term Transportation Plan.

Belmont Avenue Bridge Update

It was agreed that after last month’s work session with Coolbaugh Township that a committee of two (2) from both the Borough and Coolbaugh Township would meet to work on possible grants and moving this project forward.

Councilmember F. O’Boyle suggested that Councilmember J. Scalamandre and Councilmember J. Woehrl represent the Borough on this committee.

Property Maintenance Code Amendment Ordinance

An Ordinance Amending the Property Maintenance Code of the Borough of Mount Pocono in regards to the height of grass, should not exceed six (6) inches in height was properly advertised.

Councilmember J. Scalamandre moved to adopt Ordinance No. 6 of 2015, amending the Property Maintenance Code in regards to the grass height. Vice President K. Davis seconded. Motion carried unanimously.

Sale of John Deere Tractor/ Bucket Truck

Borough Council was in receipt of the bids that were opened this afternoon for the sale of the John Deere Tractor. The following bids were received:

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DeNaples Autor Parts, Inc.	\$2,500.00
Dennis Malec	\$1,350.00
Ken Werkheiser	\$2,000.00
Mike Venezano	\$1,001.00

Councilmember F. O'Boyle moved to sell the John Deere Tractor and equipment to the high bidder; DeNaples Auto Parts, Inc., in the amount of \$2,500.00. Councilmember J. Scalamandre seconded. Motion carried unanimously.

The Bucket Truck bids were also opened this afternoon as outlined below:

DeNaples Autor Parts, Inc.	\$ 850.00
Miller's Autor	\$2,195.00
Kevin Ambruzio	\$ 550.00
Mike Venezano	\$ 105.00

Councilmember F. O'Boyle moved to sell the Bucket Truck to the high bidder; Miller's Automotive, in the amount of \$2,195.00. Councilmember J. Scalamandre seconded. Motion carried unanimously.

NEW BUSINESS

Sale of Properties – Fork Street and Brunswick Drive

Borough Council was in receipt of the advertisement for the sale of the properties.

Councilmember F. O'Boyle moved to advertise the sale of the Fork Street and Brunswick Drive properties and that letters of notification be sent to the surrounding property owners. Councilmember D. Casole seconded. Motion carried unanimously.

Coolbaugh Township Volunteer Fire Company Sign Waiver Request for Christmas Tree Sale

Councilmember J. Scalamandre moved to allow the Coolbaugh Township Volunteer Fire Company to place their Christmas Tree Sale sign at the Five Points Intersection, beginning November 25, 2015. Vice President K. Davis seconded. Motion carried unanimously.

Municipal Borrowing

Borough Council was in receipt of two (2) proposals from ESSA Bank & Trust and First National Bank for the borrowing of monies to complete the Borough building renovations.

After the review of the proposals, Vice President K. Davis moved to accept the financing proposal from ESSA Bank & Trust in the amount of \$350,000.00 for 16 years at a 2.35% interest rate. The first year payments will be for interest only. Councilmember C. Williams seconded. Motion carried unanimously.

STANDING COMMITTEES

Planning

Councilmember D. Casole stated that the Planning Commission worked on the Short Term Rental Ordinance at its last meeting. She noted they are leaning towards allowing short term rentals on

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properties that have a half acre or more and it hopes to finish up revising this Ordinance at its next meeting.

Stormwater

Councilmember J. Woehrle stated that they're making progress over at Summit Point and with the recent rains they were encouraged by how the work they have done has handled the water.

Utilities

Councilmember F. O'Boyle stated that four (4) laterals are being repaired on Holly Forest Drive. He noted that the roof was leaking at their SBR building and that repairs to the roof are being completed.

Water

Councilmember D. Casole stated that she hasn't received any updates and she is still working on having the clothing drop-of box removed.

Streets

Councilmember J. Woehrle stated that the new bucket truck will be delivered tonight.

Sanitation

Borough Secretary/ Treasurer L. Noonan stated that she is working on a meeting with the PRDs.

Buildings

It was hoped that by our next meeting the ramp would be completed with railings and we are moving along with the other renovations.

Budget and Finance

It was noted that the 2016 Budget prep work sessions will be held on November 16th, November 23rd, November 30th and possibly December 2nd.

Recreation

No report

Personnel

No report

Regional Police

It was noted that there was discussion regarding the Regional Police during the Executive Session and that the Police are still working on their 2016 Budget. The next meeting will be at Coolbaugh Township on November 10, 2015.

Mayor F. Courtright also noted that they put in an offer for property in Tunkhannock Township and if they are successful in obtaining the property PMRP will use it as a shooting range. Mayor F.

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Courtright explained that the property will be purchased fully including the closing costs with forfeiture fund money and therefore will not cost the taxpayer anything.

Regional EMS

Mayor F. Courtright noted that Regional EMS made a presentation to Pocono Township Officials regarding providing services and taking over Pocono Central Ambulance at a meeting this afternoon. Pocono Township Officials need to make a decision and hopefully there will be more information at our next meeting.

COG

No report

Five Points Intersection

Borough Council discussed the shortfall for the SR 611/ Pine Hill Road traffic Signalization Project of \$300,000.00 in order to move that project along. It was noted that we have LSA Grants tied up with this project and that we have met several times with the business owners to try to get them to donate some more monies to no avail.

There was a lengthy discussion; State Senator Mario Scavello arrived during this discussion at 8:50 P.M. noting that this project is going to save lives and that the project needs to get done. He promised that if the Borough would allocate money from the Five Points Intersection Fund he will work in our favor to help us get LSA Grants equaling to the same amount.

Councilmember J. Woehrle moved to allocate \$300,000.00 to the SR 611/ Pine Hill Road Traffic Signalization Project. Councilmember J. Scalamandre seconded. It was agreed that this money should be utilized in full by the end of December 31, 2016. Motion carried unanimously.

PUBLIC PARTICIPATION

Mike Oser, Fairview Avenue, discussed that a traffic light is also needed at SR 611 and Fairview Avenue.

Linda Fleming, Fairview Avenue, discussed the traffic on Fairview Avenue and that the cars are constant and that a light is needed at SR 611 and Fairview Avenue.

Mayor F. Courtright noted that there will be Veteran's Day Ceremony held at the Borough building on Wednesday, November 11, 2015, at 10:00 A.M. and at 11:00 A.M. there will be a lunch at the VFW on SR 196.

There being no further business or any further public participation coming before the Board, Councilmember J. Woehrle moved to adjourn at 9:10 P.M. Councilmember C. Williams seconded. Motion carried unanimously.

Respectfully submitted,

Lori Noonan, Borough Secretary